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| Board interim CALL | |
| Minutes | Webex Conference Friday.1 April 2022 14:00-15:00 CEST |

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| ***Participants***  *By phone*  Mr Giuseppe ABELLO, Assocasa  Ms Heather BARKER, Reckitt (Chair)  Ms Ana-Maria COURAS, A.I.S.D.P.C.L.  Ms Ana GASPAR, Colgate Palmolive  Mr Ludger GRUNWALD, Ecolab  Mr Ad JESPERS, Diversey  Ms Sari KARJOMAA, KH  Mr Thomas KEISER, IKW  Mr Philip MALPASS, U.K.C.P.I.  Mr Stefan MÜLLER, Dalli-Werke  Ms Anna OBORSKA, P.A.C.D.I  Mr Lorenzo POTECCHI, SC Johnson  Ms Mihaela RABU, Rucodem  Mr Thomas RAUCH, I.H.O. (Observer)  Mr Arndt SCHEIDGEN, HENKEL  Ms Françoise VAN TIGGELEN, Detic  Ms Nadia VIVA, P&G *(from 14:30)* | *From A.I.S.E*  Mr Luca CONTI  Mr Dave HEMINGWAY  Mr Sascha Nissen  *Apologies:*  Ms Helle FABIANSEN, KoHB |

1. Reminder on competition policy

Participants were reminded of the A.I.S.E. Competition rules, and all agreed to adhere

1. Welcome and approval of agenda

Participants were welcomed and the agenda was approved

1. General Assembly

Due to the uncertain situation related to COVID-19, travel, and higher costs and how the situation may become worst in the upcoming weeks and months, the A.I.S.E. Secretariat presented a recommendation to organise the 14 June 2022’s General Assembly virtually instead of physically in Brussels. The Board unanimously agreed with this recommendation and, together with the GA, the NAC and Board meetings scheduled on 13 and 14 June will also be organised virtually.

In parallel, due to this decision, the Board agreed to organise the 2023 General Assembly in Brussels.

1. CSS/Ricardo – Short update.

An update on the A.I.S.E. CSS Ricardo report was made to the Board. The A.I.S.E. Secretariat and relevant Steering Groups are finalising the narrative, messages, and strategy for releasing the report, which will take place in the coming weeks. The report will be presented and then submitted to the Commission for inclusion in the GRA impact assessment in early April.

1. Governance/ Resources

**5.1 Green Deal CEAP activities:** detailed proposal for staffing and budget on technical workstreams (for in principle agreement)

The Board agreed in principle on the points as highlighted in the proposal: ['Overview of next Charter revision technical work streams'](https://aise.wall.idloom.com/#/filelastversion/15787), as provided with the pre-reading. Those cover:

* Outsourcing of the technical and LCA project management to a sustainability consultancy (under supervision of the A.I.S.E. team)

à Board supports - to speed up the workstreams according to the timing included in overview.

* Approval of the additional budget estimates (based on best possible estimations)

à Board supports in principle

*ACTIONS:*

- *SSG to define concrete budget needs, based on budget proposals from identified service providers; the Board will then be asked for approval on those.*

*- SSG to prepare options on funding for Board decision.*

* Staffing of subgroups with A.I.S.E. industry network experts, ensuring smooth execution of the identified workstreams.

à Board supports - asking for clear calls for nominations, incl. requested expertise and time commitment by members.

*ACTION: SSG to prepare call for nominations accordingly.*

* Developing a product standard system (Workstream 1b): agreement to launch a 2nd pilot product category (in addition to laundry) and what kind (with or without use phase impact).

à Board supports - favouring a product category without (significant) use phase impact.

In addition, a product category should be favoured, which is especially relevant for SMEs. In this context, it was mentioned to also involve SMEs as internal stakeholders in consultations, before starting with the concrete execution of workstreams, i.e., test the ideas (ensuring that smaller companies continue to use the Charter). This can be done at local level via the national industry networks.

A question was raised on timing and budget, going beyond the 2 product categories. S Nissen replied that he would not be able to provide an estimation on this but would expect synergies from the work on the identified 2 product categories, as well as from the already existing Charter product standards system, incl. available LCA studies (which had been carried out for the Charter product standard development).

*ACTION: SSG to follow up and carry out accordingly.*

1. Questions, topics for the next Board meeting
2. Next Meeting Date:

28 April 2022, 10h30-15h30 (virtual)

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