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| JOINT MC/NAC 2022 | |
| Minutes | Conf call 20 May 2021 16:00-17:00 CET |

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| **Participants:**  *By phone:*  Giuseppe Abello, Assocasa  Ina Andreasen, RB  Sonia Benacquista, AFISE  Agniezka Bielach, ECOLAB  Petr Bobrovskiy, APCoHM  Bernard Cloetta, SKW  Ana-Maria Couras, A.I.S.D.P.L.  Ian Croft, McBride  Giorgia De Berardinis, Colgate-Palmolive  Virginie d’Enfert, Afise  Pilar Espina, Adelma *(partly)*  Helle Fabiansen, KoHB  Bernd Glassl, IKW  Christian Gründling, FCIO  Lukas Horak, CSZV  Deborah Hotchiss, SC Johnson *(delegated by E.Whittle)*  Ad Jespers, Diversey (Chairman)  Inara Joniskiene, Likochema  Sari Karjomaa, KH  Thomas Keiser, I.K.W.  Marten Kops, N.V.Z.  Gerard Luijkx, Unilever (Vice-Chair)  Philip Malpass, U.K.C.P.I.  Anna Melvas, K.T.F.  Hallar Meybaum, EKTL  Istvan Muranyi, Kozmos  Joachim Noach, KoHB  Anna Oborska, P.A.C.D.I.  Eleni Papadimitriou, PG  Jelena Pejcinovic, Kozmodet  Mihaela Rabu, Rucodem  Finn Rasmussen, V.L.F.  Thomas Rauch, I.H.O  Hans Razenberg, N.V.Z.  Felix Rustemeyer, Henkel  Rob Roggeband, P&G  Marijana Sablicj, HG  Roman Sterbak, S.Z.Z.V.  Françoise van Tiggelen, Detic  Yu-Ting Chen, Detic |  | *From A.I.S.E. (for their respective agenda topics):*  Elodie Cazelle  Cindy Chhuon  Majlinda Cobaj  Luca Conti  Dave Hemingway  Zivile Kairyte  Bahar Koyuncu  Sascha Nissen  Aisling O’Kane  Jan Robinson  Giulia Sebastio  Amelie Weber  *Apologies:*  Susanne Zänker  Edward Whittle, SC Johnson |

1. **opening and Reminder on competition policy**

The Chair opened the meeting by welcoming all participants and members were reminded of the competition law rules; all agreed to adhere to them.

1. **approval of agenda**

The agenda was approved as sent by email on 9 March 2022.

1. **A.I.S.E. WORKPROGRAMME 2022 (revision) – 31 December 2023** 
   1. **Introduction** *(S.Karjomaa/A.Jespers)*
      1. Summary from the discussions at the [NAC on 9 Feb](https://aise.wall.idloom.com/#/group/7/file/14973) and the [MC on 22 Feb](https://aise.wall.idloom.com/#/group/8/file/15163) 2022

Following a short summary of the two previous meetings, the joint MC/NAC discussed the principles on how A.I.S.E. handles new topics, activities and questions from members ([see pre-read).](https://aise.wall.idloom.com/#/filelastversion/15225)

***ACTION:   
- Following the discussion the principles will be updated and clarified before being circulated.***

* + 1. Process of the discussion today on the work plan

Members were informed that in addition to the annotated agenda, the Secretariat had prepared a presentation [(see slides)](https://aise.wall.idloom.com/#/filelastversion/15898) to help structure the discussion.

* 1. **Political Landscape setting**  *(D.Hemingway)*

D. Hemingway gave a brief presentation to remind members of the legislative challenges ahead of the industry and how we need to make sure the organisation and work programme were fit for purpose. Despite geopolitical developments there is no evidence of the Commission deviating from its legislative plans, with the Green Deal even considered part of the solution.

* 1. **The strategic priorities** *(for discussion):* overview per pillar with focus on priorities and questions. Members were informed that following members’ feedback, the work programme has been significantly streamlined and the excel sheet has been consolidated to make it easier to read and follow.
     1. The Members Network *(D.Hemingway)*

*Summary of changes based on members’ feedback*: The section has been streamlined slightly, while illustrating the importance of communication to the members. One single activity has been added, namely the 70th Anniversary as an end-of-the year event.

* + 1. Cleanliness & Hygiene *(D.Hemingway/L.Conti)*

*Summary of changes based on members’ feedback:* Significant restructuring was undertaken to build on the Reputation/Outreach (enhancing) and End-user engagement (rebalancing) pillars. The Board agreed that instead of filling the vacant position in the Communication team this year, that A.I.S.E. should outsource support to help for advocacy and communication (Line 10).

*Discussion* :

* MC/NAC support splitting advocacy into vertical and horizontal activity (Line11)
* MC/NAC support conducting the consumer habit survey 2023 (line 14) but requested that it be simplified, and attention should be paid to ensuring consistency between surveys.
  + 1. Product Stewardship & Regulatory Affairs *(J.Robinson)*

*Summary of changes based on members’ feedback:* Significant restructuring was undertaken to regroup topics along the lines of CSS followed by the others. Safe and Sustainable by Design was added as a new activity (line 17).

For the PC&H activities (line 50), the specific work is spelled out, while keeping in mind that in many working groups the groundwork is done by the allocated project manager. Consequently, it is estimated that the total amount dedicated to PC&H work is around 3 FTE (see end of excel document)

*Discussion*:

* MC/NAC support grouping Digitalisation under Detergents Regulation (line 35).
* REACH (lines 28&29): difficult to assess at this stage the expected needs in 2023, potentially also consultancy support needed.
* Biocides: MC/NAC supported in principle that more resources, including consultancy support, would be needed from 2023 onwards with the revision of the Biocidal Products Regulation.
* PC&H: MC/NAC supports a PC&H specific event in 2023 (line 56)
  + 1. Sustainable Development  *(S.Nissen)*

*Summary of changes based on members’ feedback:* Significant restructuring was undertaken to reflect the EU and our own agenda.

Charter/PEF - Members received an update on the ongoing work and external consultancy support needs.

* 1. Work Programme Overview: Resources & Questions  *(All)*

The overall resources available within A.IS.E. against the expected workload are summarised at the end of the excel table. The MC/NAC wants to empower the Secretariat to implement the principles outlined at the start of the meeting and, in addition, suggested an annual review WG/TF/SGs with a view to streamlining the structure. The importance of collaboration with other sector associations, especially in DUCC, was emphasised as this can potentially save time/effort for national associations representing multiple sectors.  
***ACTION:***   
**- *The Secretariat will create an organigram, review and propose where efficiencies can be made****.*

1. **WRAPPING UP**
2. **OTHER ITEMS**
3. **ACTIONS SUMMARY**

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| ***Action point*** | ***Responsible person/group*** | ***Deadline*** |
| Update principles slides and circulate | A.I.S.E. | TBC |
| Create Organigram of SG/WG/TF | A.I.S.E. | TBC |

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