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| joint mc/nac meeting March 2021 | |
| Minutes | Webex Conf call Tuesday 23 March 2021 13:30-16:00 CET |

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| Participants *By phone:*  Mr Giuseppe Abello, Assocasa  Mr Walter Aulmann, Ecolab  Mr Petr Bobrovskiy, apcohm  Ms Giorgia De Berardinis, Colgate Palm.  Mr Bernard Cloetta, SKW  Ms Ana-Maria Couras, A.I.S.D.P.L.  Mr Ian Croft, McBride  Ms Virginie d’Enfert, Afise  Ms Pilar Espina, Adelma  Ms Helle Fabiansen, KoHB  Mr Bernd Glassl, IKW  Mr Christian Grundling, F.C.I.O.  Ms Christelle Henry, Afise  Mr Lukas Horak, CSZV  Mr Ad Jespers, Diversey (Chairman)  Ms Inara Joniskiene, Likochema  Ms Sari Karjomaa, TY  Mr Philip Malpass, U.K.C.P.I.  Mr Istvan Murany, Kozmos  Ms Eleni Papadimitriou, PG  Ms Jelena Pejcinovic, Kozmodet  Mr Marten Kops, N.V.Z.  Ms Melike Ozener, KTSD  Ms Tulin Ozkoca; KTSD  Ms Mihaela Rabu, Rucodem  Mr Finn Rasmussen, V.L.F.  Mr Thomas Rauch, I.H.O.  Mr Hans Razenberg, N.V.Z.  Mr Rob Roggeband, P&G  Mr Roman Sterbak, S.Z.Z.V.  Ms Françoise van Tiggelen, Detic | *From A.I.S.E.:*  Dominic Byrne  Luca Conti  Sascha Nissen  Asling O’Kane  Jan Robinson  Giulia Sebastio  Valérie Séjourné  Mohamed Temsamani  Amelie Weber  Susanne Zänker  *Apologies:*  Mr Thomas Keiser, I.K.W.  Mr Olof Holmer, K.T.F. |

1. opening and Reminder on competition policy (S.Karjomaa/A.Jespers)

Ad Jesper and Sari Karjomaa, as chair of respectively the MC and the NAC opened the meeting by welcoming all participants to the web conference. The rules of the competition law were reminded all agreed to adhere.

1. approval of agenda

The revised agenda was approved with the added point related to the CSS Impact Assessment.

1. A.I.S.E. WORKPROGRAMME 2021 (revision) – 31 December 2022\*
   1. General: Introduction and Landscape setting

The general landscape of the political agenda with the priorities of the current Commission 2019 – 2024 was reminded. (see slides).

* 1. The strategic priorities: overview per pillar with focus on the major changes

An overview was given to each of the 4 strategic pillars of A.I.S.E. to discuss the allocated priorities and resources focusing also on the changes since the last update in autumn 2020. Again the need for regular revision was stressed, firstly to remain focused and secondly to take account of the available resources, i.e. changes in the A.I.S.E. will occur in May leading to a temporary decrease of 2 FTEs.

* + 1. *Member-centric Organisation* (S.Zänker)

As no significant changes in both topics and FTEs do occur, all agreed with the proposal of leaving this pillar and its activities unchanged.

* + 1. *Cleanliness & Hygiene* (M.Temsamani/V.Séjourné)

Horizontal activities pertaining to public affairs and communications, and end-users activities were presented. No significant changes in both topics and FTEs were suggested, all agreed with the proposal of leaving this pillar unchanged.

* + 1. *Product Stewardship & Regulatory Affairs* (J.Robinson)

Adjustments in FTEs were agreed for Green Deal contribution (increase to 0.25, and consider outsourcing project management for impact assessment), microplastics (reduce technical component to 0.1 for 2021), medical devices and PC&H reputation building (both reduced, as guidance ready and no event foreseen in 2021). The timeframe for Organic Food Production was corrected, as this has been extended by the Commission.

For LLDCs it was noted that FTEs had been increased from 2020 (from 0.2 to 0.4), as work done formerly by a consultant had all been absorbed in the Secretariat. Prompted by the personnel change within the Secretariat, it is proposed to split LLDC resources between communications (PSP aspects) and technical (liaison with Poison Centres and ISO technical committee), but it was noted that it is now also important to move out of ‘crisis mode’ to a steady state consuming less resource. It was confirmed that the ongoing PSP revamp is due to be completed in the short term, along with PCC reporting, leaving a lighter workload for the remainder of 2021. Two **actions** were noted:

* ***to discuss the mid-term perspective for the project (LLDC TF)***
* ***identified potential consultants to outsource the technical work (A.I.S.E. secretariat).***

Concern was expressed that the *in vitro* project was not sufficiently resourced (at 0.1 FTE + external consultant), and that samples will expire if work does not move forward. The next phase of testing is imminent, but the consultant’s capacity is a limiting step. In order to better plan resources the following **action** was agreed:

* ***Chart of next steps to be prepared as part of handover discussions (A.I.S.E. secr.)***

For biocides no changes to FTEs are proposed, but some narrative updates have been made. It was noted that available resource will be below budget in 2021 due to Elodie Cazelle’s maternity leave being covered by a consultant on a half-time basis.

In this context it was highlighted that it is difficult for the consultant – and even for the Secretariat in normal times – to handle all of the questions that are received from the membership. Issues related to national implementation/variations should preferably be dealt with in National Associations, but it was agreed that a mechanism is needed to share intelligence and to escalate issues to A.I.S.E. if needed.

***ACTION:***

***- Obtain further information on the nature of questions received and develop principles for addressing such issues (Secretariat with NAC)***

* + 1. *Sustainable Development* (S.Nissen)

Key activities cover the Green Deal, Packaging and the Charter.

For the Green Deal, points related to Circular Economy (incl. product policy), Climate Change, Biodiversity (bio-based material), Social aspects, and the Consumer Agenda will be addressed. Furthermore, Actions will be integrated into the strategic areas for both, the homecare and the PC&H sector, using Charter as centerpiece (incl. assessment of integrating PEF elements).

With focus on the Charter, amongst others the next revision will be prepared to address the CEAP objectives, which are relevant for our industry sector.

* 1. Work Programme Overview and resources & Questions (S.Zänker)

The discussion on the FTE and priorities was undertaken when assessing the activities under each of the above pillars.

1. WRAPPING UP

***ACTION***:   
*- A deadline of* ***1 April*** *was agreed for final checks and any further comments on the work plan.*

1. OTHER ITEMS
   1. The CSS Impact Assessment: process (30min) (S.Zänker/J.Robinson)

An overview of the process for the socio-economic assessment project on the CSS was presented, which will be launched shortly (see slides). Additional explanation was provided on the modules that will be assessed.  
It was agreed that any advocacy by A.I.S.E. needs to be based on sound science, fact & figures, and on strong examples for political and economic arguments. The impact assessment project could therefore provide input for the high level round table, as well as any advocacy throughout the process of the CSS consultations.

In introductory session will be organised by A.I.S.E. soon, i.e. once the project work of the A.I.S.E. consultants has been fully framed, and the legal documents been assessed by the A.I.S.E. Legal Panel. Those are designed to set the companies specific agreements with the Consultant when transmitting confidential information to them in response to the questions asked in the survey.

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